



UEM, the maintenance and contracting division of West End Management and Leasing, is looking for well-qualified maintenance technicians to join the team.

Our maintenance team operates at an elevated level in every aspect of their business and are distinguished among the real estate community.

Working at UEM you will have:

- Stability in a well-established company
- A professional and collaborative work environment
- A modern, tech-supported workflow
- Clear, ethical business practices
- Experience in a fast-growing property management sector

Job description:

The maintenance technician will provide services to over 1500 single and multi-family units. The ideal candidate will be an organized, self-starter with a diverse background in the maintenance field.

Responsibilities will include:

- Successful and efficient completion of work orders.
- Completion of HVAC, plumbing, electrical, appliance, painting and all other service requests.
- Identification and completion of necessary preventive maintenance.
- Respond, schedule and handle on a daily basis multiple combinations of service requests, turns for market readies, & preventive maintenance.
- Be available for after-hours emergency maintenance, if needed.

Experience and Requirements:

- Extensive knowledge of general plumbing, electric, drywall, painting and make readies.



- Extensive knowledge and experience with appliances, water heaters, HVAC units (HVAC Certified a plus).
- Knowledge and experience with general maintenance and preventive maintenance tasks.
- MUST have a VALID driver's license.
- Be dependable and self-motivated.
- Must pass a full background investigation.
- Complete assigned work orders in a timely and professional manner.
- Ability to use live time tracking app
- Organization and timely submission of receipts
- Manage and track inventory of materials used

Benefits:

- Health Insurance
- Simple IRA match
- Paid Sick/Personal Days
- Paid Vacation after completion of six months
- Paid Holidays
- Cell phone allowance provided

Pay: Starting \$27.00 per hour

Schedule:

- 8 hour shift
- Overtime at 1.5X



Experience:

- Maintenance: 2 years (Required)

License/Certification:

- Driver's License (Required)

Work Location: Multiple locations, Scattered Site

This is a customer service driven company. So, if you want to be part of a fun-growing company please submit your application. Many of our properties will be in St. Louis and St. Charles counties.

The sky is the limit with challenging work. Please submit cover letter, and resume with references to seth@westendmgt.com